

**From:** Michael Barry mikebarry657@icloud.com  
**Subject:** AMC Bike Ride & Ski Trip Guidance for 2022  
**Date:** April 14, 2022 at 6:58 PM  
**To:**



This email is a summary, pasted below is what I posted to the bike ride leaders google group on 7/13/2021 as guidance that should cover most of your questions. As of 12/1/2021 all leaders and participants are expected to be either fully vaccinated or get a negative PCR COVID test 72 in advance of the event. Per the below email:

- The AMC ActDB automatically adds language to this effect to your trip listing.
- Leaders have 3 choices on how to verify vaccine or testing requirements
  - Be silent and just depend of the stock language and expectation
  - In your screening or other materials, explicitly state you expect all to be vaccinated or tested.
  - require proof of vaccination or testing.

I've led about 20 bike and ski trips since the summer of 2020, mostly day trips but some weekends. I've never had a problem due to COVID. I like that the ActDB finally has an electronic waiver feature, though it is clunky. You don't have to use it, you can still do the paper waiver as in the past. All other things are the same.

Cheers,  
Mike  
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Originally written 7/13/2021, pasted excerpts from AMC Volunteers Update in 6/2021 and 10/25/2021

Calling all leaders! The AMC has removed and/or eased many COVID restrictions for leading rides. Please consider listing rides. Here are some tips on how to List Bike Rides and other Tips:

**Are you looking for other leaders to lead with**, or a coleader looking for a leader to do a trip with? We have several very enthuseastic newer coleaders. The best way to find other leaders is to send an email to the Google Group ride leaders group at: <https://groups.google.com/g/amc-bicycle-ride-leaders>. If you aren't a member of this group please email either [mikebarry657@mac.com](mailto:mikebarry657@mac.com) or [donohue.jack@gmail.com](mailto:donohue.jack@gmail.com).

**As of Friday 6/11 AMC Rules are sort of back to normal:**

- show and go events can resume
- no more limits on group size for COVID, return to normal club unit/leader/land manager limits
- Other registration systems (Reji, paper waiver, etc) can resume
- At the leaders option you can continue using the ActDB on-line Waiver. I plan to do this, but won't specify a participant limit as that is hard to change once your trip is listed - or make it a real limit you are comfortable sticking with!
- Paper waiver form has been revised, don't use the old one! It's on the volunteer resources page of the website: [https://cdn.outdoors.org/wp-content/uploads/2021/06/02113537/Volunteer-Led-Activity-Release-21\\_Draft2021\\_2.pdf](https://cdn.outdoors.org/wp-content/uploads/2021/06/02113537/Volunteer-Led-Activity-Release-21_Draft2021_2.pdf)

**To list a trip on the AMC ActDB** it is hard to find the site, here is the link, we recommend you bookmark it: <https://activities.outdoors.org/dashboard/admin/search/>

To navigate to it via the club website, here is the way: [www.outdoors.org](http://www.outdoors.org)> scroll to the

bottom>My Outdoors>ActivitiesDB Dashboard>You should see your trips. If you want to add a trip, click on Activities Admin then follow the menus to add a trip.

**To get to volunteer resources area like forms and manual,** etc use this link:

<https://www.outdoors.org/get-involved/center-for-outdoor-learning-and-leadership/volunteer-resources/>. Again, we suggest you bookmark it as it's hard to find. If you do want to navigate to it here is the path: [www.outdoors.org](http://www.outdoors.org)>Our Work> Center for Outdoor Learning and Leadership > . Then scroll down to volunteer resources at the bottom.

**Please file Bike Comm Trip Reports!** Here is how; the leader area of the committee web area is currently broken, and we don't plan on working on this until the new web site is in place and most of the bugs are worked out. For now Jack has created a Google sheet which we can use for trip reports in the interim. Click here and just enter your info from your trip:

[https://docs.google.com/spreadsheets/d/1WBKj8uNgpAW53mypo314vmooSfDb5KqZxo5fHvz2F\\_s/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1WBKj8uNgpAW53mypo314vmooSfDb5KqZxo5fHvz2F_s/edit?usp=sharing)

**Looking for bike ride routes?** Check out the bike comm club Ride with GPS (RWGPS) site here: [AMC Boston Bicycle Committee](#)

You can plan rides, save them, send the link to your trip listing and participants! Also search on our long list of already cued rides!

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From: **AMC Volunteer Newsletter** <[volunteerrelations@e.outdoors.org](mailto:volunteerrelations@e.outdoors.org)>

Date: Mon, Oct 25, 2021 at 9:16 PM

Subject: Important Volunteer Update - New COVID Requirements

To: <[cindycrosbyamc@gmail.com](mailto:cindycrosbyamc@gmail.com)>



## Volunteer Newsletter





Dear Cindy,

A Big Thank you to all of you who posted any of the 100+ FallFest events. Hundreds of people turned out at the BBQ events at Noble View, Mohican, and the Highland Center! We look forward to 2022!

The remainder of this newsletter includes updated vaccination guidance for volunteers and participants. Please read it closely and reach out to [Leadership@outdoors.org](mailto:Leadership@outdoors.org) with questions.

### **NEW COVID REQUIREMENTS –**

AMC's COVID response priorities are safety, transparency, and mission. We continue to follow the science and recommendations from CDC. We appreciate the many adaptations AMC's community has made to respond to emerging trends and subsequent changes in policies. This newsletter outlines the latest changes to support the safety of our community. **This includes a vaccination requirement for all volunteers and new vaccination screening practices for participants on volunteer led events.**

**We updated the [COVID FAQ Document](#) to support this newsletter.**

### **Vaccination Requirement for Volunteers by December 1, 2022**

Vaccination Requirement: Any Volunteer who interacts in person with others in any AMC volunteer role must be and remain fully vaccinated as defined by the CDC as a condition of volunteering.

Exemptions: AMC wants volunteers to be vaccinated and we understand that medical or religious exemptions must be considered. Volunteers to whom medical or religious exemptions apply must receive a negative PCR test result within 72 hours of the start of their volunteer activity.

Implementation: AMC will rely on the honor system and will not institute a reporting or recording process to collect vaccination or testing information. This aligns with our culture of trust that supports our risk management practices.

Consequences of Non-Compliance: If any volunteer Leader fails to meet these requirements, the activity they are leading is no longer an official Activity as defined by AMC's [Leadership Requirements & Guidelines](#) resulting in the loss of coverage by the AMC's general liability insurance policy.

### **Vaccination Policy for Participants in Volunteer led Activities – Effective November 1, 2021**

Read carefully as screening requirements vary by volunteer role.

**Volunteers at Huts and Lodges, Visitor Centers, Volunteer led Camps and Cabins (VCCs) who lead activities with guests** will follow the guidance and requirements established for working with guests and should be aware that visitors and overnight guests must meet expectations as defined at <https://www.outdoors.org/policies-covid/>. Individual volunteers may not screen guests and visitors for

vaccination or testing status.

**Adventure Travel** volunteers and participants are required to follow COVID related screening expectations which can vary depending on location and activity.

**Volunteer-led partial and full day activities such as events, work parties, trips, meetings, and/or outdoor overnights, etc.**

1. Participant Requirements – Participants must be vaccinated or get a negative PCR test within 72 hours of the start of the event.
  - a. Participants may be asked to confirm that they are vaccinated or provide proof of a negative PCR test within 72 hours of the start of the event as a condition of attendance.
  - b. Volunteers can exclude people who are not able to provide proof of vaccination or proof of a negative PCR test within 72 hours of the start time of the activity.
  - c. Participants must wear masks when sharing transportation.
  - d. Participants may be required to wear masks indoors and at other times.
  - e. Anyone who is unvaccinated including all participants under the age of 12 must follow [CDC safety guidance](#).
2. Volunteers Can Screen for Vaccination Status or negative PCR test for participants using one of the methods listed below. Whatever screening method a Leader chooses must be applied to every participant for each trip that is posted. No Exceptions. You must ask each participant for each trip, regardless of whether or not they have previously communicated this information to you. This avoids the perception that we are applying the standard according to personal preferences or relationships.

Screening Methods:

- a. Follow the honor system; *for example, the Leader may simply trust that all participants on their trip are vaccinated or have a negative PCR test in accordance with the expectations outlined on the trip listing in ActDB. **NOTE: Volunteers may not post events stating that vaccination or testing are not a requirement or expectation for attendance.***
  - b. Ask participants about their vaccination status or ask that they affirm they have had a negative PCR test within 72 hours of the event; *for example, the Leader may ask every participant to submit an email affirming their vaccination status or that they have received a negative PCR test within 72 hours of the event.*
  - c. Require proof of vaccination status or a negative PCR test; *for example, a Leader may indicate as a condition of attendance and participation that every individual must present a copy or image of their vaccination record for COVID 19 or proof that they have received a negative PCR test within 72 hours of the start of the event.*
3. NOTE: AMC will support this requirement as follows:

- Every Trip Listings will include language such as:

*AMC requires volunteers be vaccinated or receive a negative PCR test within 72 hours of the start of an event. AMC relies on the honor system for compliance. Participants may be required to wear masks, provide proof of vaccination, or in the alternative a current (within 72 hours) negative PCR test as a condition of attending this event. For your personal safety, you should expect to be in the presence of vaccinated and unvaccinated people in all AMC settings and should make choices about participating accordingly.*

○ *Link to the CDC guidance in the form of a [CDC COVID-19 FAQ for Travel](#)*

- Guidance for the Leaders in the form of an [updated COVID FAQ document](#).
- Appropriate updates to <https://www.outdoors.org/policies-covid/>

#### **Volunteer-led Overnight Programs at AMC Facilities**

Volunteers offering overnight programs should review and follow guidance and expectations for guests as defined to AMC lodging. This information is updated at <https://www.outdoors.org/policies-covid/>.

Be well,  
Faith, Hannah, and Justin

#### **The below is cut and pasted from the latest club volunteer newsletter: Changes to Use of Phase 3 Reopening Rubric – Starting June 11**

1. To keep pace with the many changes, instead of “Phase Three” the organization will shift to direct alignment with [CDC guidelines](#) and any additional restrictions that states or land managers impose. Please refer to CDC Guidelines when looking for advice about masking, social distancing, carpooling, travel, etc.
2. Based upon current research and recommendations, AMC will sunset use of the equipment decontamination checklists for volunteer-led Activities. We will continue to require hand hygiene procedures to be followed and practiced before, during and after any contact with group equipment.
3. We no longer require COVID – specific training as a prerequisite for returning to Leading.
4. The paper waiver will be reintroduced for use starting on June 11. See below for instructions.

#### **Reintroduction of the Paper Waiver – Requirements and Guidelines**

In order to support reintroduction of the paper waiver, Leaders must follow requirements and guidelines for their use and submission. [Training reference documents have been created](#). In short, **Leaders need to ensure that the forms are legible and that they are submitted within 7 days of completing the activity**. With the assistance of Chapter Leadership, we will monitor the rate of return on paper waivers.

Also, we cannot emphasize enough the importance of using the [Incident Report Form](#). The AMC expects that accidents and incidents will occur on AMC trips. **When in doubt, complete and submit the form**. More data means more learning and greater opportunities to improve the experience of volunteer Leaders, develop training, create supportive structures, and improve follow up. [Guidance about its Use](#)

[AMC Volunteer led Activity Release Agreement Requirements and Procedures](#)

The Trip Entry form in Activities Database (ActDB) will be updated prior to June 11 to restore options that were removed as part of Reopening Phases 1 and 2.

**Using the Electronic Waiver in Activities Database (ActDB):**

Available when the Leader selects the ActDB Registration Option “Required – Electronic Waiver”

1. No Submission Action Required. These forms are submitted automatically at the conclusion of the event.
2. Leaders may be asked to verify who showed up for the event.

**Using the Paper Waiver:**

For Leaders who select any other ActDB Registration Option: Contact Registrar; In Person Paper; or External Link.

*Leaders must submit completed forms within 7 days of the end of the activity in one of the following ways:*

1. Email to: [AMCwaiver@outdoors.org](mailto:AMCwaiver@outdoors.org)
  - a. Only include waivers for one trip in each email. Do not combine waivers from multiple trips into the same pdf or email.
  - b. Required Subject Line Details
    - Leader Last Name
    - Chapter or Camp Name
    - Month and Year
    - Example: LNAME Worcester MARCH 2021
  - c. Optional: CC your Committee Chair on the waiver email to confirm submission of waiver via email and support their reporting requirements.
  - d. Once you have emailed the waiver with the required subject line details, you may shred the waiver. AMC will be using the subject line to search for waivers in the event there is an incident. AMC is required to maintain records for at least 7 years.

2. Mail to:

AMC Volunteer Release Agreement  
ATTN: Volunteer Relations  
10 City Square, Suite 2  
Boston, MA 02109

Cheers,  
Mike

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