

AMC Forty Plus Trip Report

Please complete this report for *all* trips, day and overnight, within two weeks of the trip. These reports provide valuable statistics for both the Forty Plus Committee and the Boston Chapter. Submit for canceled trips as well.

Part I (for all trips)

Trip title:

Date(s):

Trip type (ski; hike/snowshoe; local walk; bike; paddle):

Location:

Leader(s):

Name & e-mail of leader completing this form:

Co-leader(s):

Number of participants, including leaders:

Volunteer Release Agreement mailed to AMC Boston?

Summary of Use form sent to White Mountain National Forest Hdq. (if applicable)?

Brief description of trip, including any unusual incidents or injuries:

E-mail the above report to the Forty Plus Activity Coordinator for the trip type.

Part II (for overnight trips, or any where money was collected)

Name of lodge:

Address:

Total money collected from participants:

Funds advanced, if any:

List costs below

Expenditure

Lodging	\$
Meals (if not included in lodging)	
Other food (e.g. happy hour)	
Other costs (describe below)	
Total	\$
Refunds (if applicable)	

Refunds should be made to participants if the total money collected for the trip exceeds the total spent by \$5 or more per participant (except for fund-raising trips). If less, send a check for the excess to AMC Forty Plus.

If completing Part II, send to Bill Swanton, AMC 40+ Financial Coordinator, Bill.swanton@gartner.com. Also copy the Activity Coordinator plus Teresa Pagliuca, Forty Plus Chairperson, pagliuca.t@gmail.com.