

AMC Forty Plus Advanced Funds Request

Send this form to Bill Swanton, AMC 40+ Financial Coordinator, Bill.swanton@gartner.com. Copy the activity coordinator for the trip type. Also copy Teresa Pagliuca, Forty Plus Chairperson, pagliuca.t@gmail.com.

Trip information

Trip title:

Dates of trip

Trip type (ski, hike/snowshoe; bike; paddle)

Name of lodge:

Location:

Meals included in lodging, if any:

Leader(s)

Co-leader(s)

Name, e-mail and phone number of leader completing this form:

Estimated expenses

| | |
|------------------------------------|----|
| Lodging | \$ |
| Meals (if not included in lodging) | |
| Other food (e.g. happy hour) | |
| Other costs (describe below) | |
| | |
| | |
| Total estimated | \$ |

Anticipated number of participants (including leaders):

Minimum number of participants needed for trip to proceed:

Advance payment requested from individual participants:

(Note: The trip leader is entitled to free lodging. Co-leaders may also be offered free or discounted lodging, at the discretion of the leader.)

Final lodging cancellation date if minimum not met:

(Note: Trip leader is financially responsible if he/she does not abide by the lodge's cancellation policy.)

Amount of deposit requested from Forty Plus:

Date deposit is due to lodge:

AMCTreasurer should send check to (contact name and address of lodge):